**Assignment 1**

**Understanding and using Inclusive Teaching and Learning Approaches in Education and Training.**

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| **Assignment guidelines (please read before starting your assignment):**  |

**This is the recommended layout for submitting your assignment.**

* Please include your name and date of submission in the header and a page number in the footer. Your work needs to be double spaced if submitting on Moodle.
* Includean introduction.

*State the purpose of the assignment. (For example; In this assignment I will discuss the roles, responsibilities and relationships in education and training. This will include......) Tell the reader what you will cover. In this assignment also include a definition/quote to explain inclusive learning.*

* Insert the bold headings (including criteria i.e. 1.3) and use as a guide to writing the assignment report.This will ensure all criteria have been covered as required, and for the tutor, that all criteria have been met.

Please don’t try to write the assignment from the list of criteria.

* Please include where applicable practical examples from your own experience as a trainer or learner, as well as references to relevant learning theory.
* Write a reflective conclusion.

*Briefly sum up the main point of this assignment. Followed by:*

* **What are your thoughts and feelings on this? (**I Think…, hadn’t thought about it previously, I believe…, I feel that…,I must…., I will…, I would use this because…, I now realise…, I have researched this and have found that I need to…, I would find this difficult because**)**
* **How will this impact on your teaching in the future?**
* **What will I need to do to achieve this?**
* Refer to your reading using direct quotes to support your points. Reference your work using the Harvard system and include a reference list and work towards a bibliography, the bibliography to be submitted at the end of the course.

Suggested word count 1,500 ? (To be set after sample submissions)

**Assignment 1**

**Understanding Roles, Responsibilities and Relationships in Education and Training.**

**Part 1**

**Understand ways** **to maintain a safe and supportive learning environment.**

**Introduction**. Briefly introduce the contents.

**Assessment criteria.**

2.1 Explain ways to maintain a safe and supportive learning environment.

2.2 Explain why it is important to promote appropriate behaviour and respect for others.

2.4 Summarise ways to establish ground rules with learners. (Assignment 2)

**Part 2**

**Understand the teaching role and responsibilities in education and training.**

* 1. Explain the teaching role and responsibilities in education and training.
	2. Summarise key aspects of legislation, regulatory requirements and codes of practice relating to own role and responsibilities.
	3. Explain ways to promote equality and value diversity.

**Part 3**

**Understand the relationships between teachers and other professionals in education and training.**

3.1 Explain how the teaching role involves working with other professionals.

3.2 Explain the boundaries between the teaching role and other professional roles.

3.3 Describe points of referral to meet the individual needs of learners.

**Reflective conclusion.**

**Reference list.**