Using Notebook on the SmartBoard

All office based computers should now have the SMART Interactive Whiteboard software installed.

To access the Notebook program, please follow the following steps:

1. Click on the Start button (bottom left), and click on All Programs
2. Open the Interactive Whiteboard folder, and click on ‘Smarttech SMARTBoard Tools 9.7’
3. You may get a pop-up window, normally situated on the right hand side of the screen.  Don’t worry if you haven’t, and for now, close it down by pressing the x in the top corner.
4. What will normally happen is you will get a small Whiteboard icon in the icon tray at the bottom right corner of your screen.
5. Right-click on this icon, and then left-click on Notebook.

*NB – If a message pops up saying that the software needs to be updated, just agree, and re-do step 5.*